

PEI Curling Association Executive Meeting
Sport PEI Room 212, Charlottetown
Thursday, July 16 2009
Minutes

Action items from meeting:

Action: Job description for Event Coordinator to be updated, posted on the website and newspapers.

Responsibility – Stephen, Derek

Action: Rules review – Dave Murphy and Shirley have agreed to take on the task ensuring that the rules cover as many situations as possible, and are brought up to date.

Action: Operations manual – Shirley has agreed to bring this manual up to date.

Item I: Call to order and roll call

President Shirley Lank call the meeting to order at 5:38 pm.

Present: Stephen Marchbank (Executive Director), Shirley Lank (Pres.), Roddie MacLean (2nd Vice President), Susan McInnis (Treasurer), Audrey Callaghan (1st Vice President), Derek MacEwen (Secretary), Gayle Johnston (Tech Director), Shirley Lank (Curl Atlantic),

Absent: Ray McCourt (Past President)

Item II: Minutes of Previous Meetings.

Approval of the minutes of the last executive meeting was postponed to a future meeting due to time constraints.

Item III: Approval of the agenda

Motion: Audrey moved the approval of the agenda. Susan seconded. Motion Carried.

Item IV: Business Arising From the Minutes

N/A

Item V: New business

Summer Camp

Gayle spoke on the topic of the annual Junior Summer Camp. She noted that the PEICA provides a monetary advance each year, and that much of this advance is covered by PEI Government grants later. She presented a proposed budget based on the average of the past 3 years, and requiring a grant of \$400 from the PEICA. She wanted to approach the Curl Atlantic Legacy fund for the other half. Others pointed out that this may not be feasible, as no allocations have yet been made against the fund. She reported that there were 29 curlers registered, from age 10-15. She reported that she will be going to Edmonton next Thursday to attend a CCA 3 day technical evaluation seminar, and will be trying out the new evaluation process at the Camp.

Motion: Audrey moved that we advance Gail \$800 for the camp. Derek seconded the motion. Motion carried.

Financial report

Susan distributed the financial statement:

She reported that there was \$8700 in the bank, plus a GIC for \$10655. There are still \$3700 in outstanding receivables from last year, including Labatt (\$2700), CCA (\$539), Charlottetown Curling Club (\$265) and Special Olympics (\$75).

Motion: Susan made a motion to get rid of \$66.26 in small payments that aren't being paid, in order to clear the accounts payable balance to zero. Audrey seconded the motion. Motion carried.

The financial statement indicated a net loss of \$765 last year.

Motion: Susan moved the adoption of financial report. Derek seconded the motion. Motion carried.

Set rates:

Due to the PEICA's financial situation, there was general agreement that fees had to be raised to bring the organization back to the break-even point.

Per curler allocation:

It was noted that the \$6 per capita assessment was by far the lowest of any sport within Sport PEI's umbrella, with some sports charging fees in the \$120 range. \$5 of the assessment goes directly to Sport PEI for insurance, leaving only \$1 per curler to help with PEICA funding.

Motion: Audrey moved that we raise the per capita fee from \$6 to \$10 per registered PEI curler. Susan seconded the motion. Motion carried.

Board members decided to leave the per sheet assessment fee alone.

Event Entry fees

Motion: Susan moved to put up entry fees to have each event profitable. Audrey seconded the motion. Motion carried.

Events which lost money last season included Men's Final Eight (\$2124), Masters (\$2600), Seniors (\$300), Senior Mixed (\$683), Stick (\$214), 12 and Under (\$170), 15 and Under (\$150), and 17 and Under (\$290)

Scottish Ladies Tour

– Stephen sent a letter out to clubs asking for potential participants. Names to-date include Leah Harris in O'Leary, Kim Matters in Crapaud, Karen Currie in Cornwall, Sheila Compton in Summerside, and June Moyaert in Montague. No name yet for Charlottetown, Alberton. Names are needed by October.

Wheelchair curling

Shirley reported that Chris Dawe was scheduled to come over in the fall to do a demo, but has been hired by the Vancouver Curling Club as their manager.

Curl Atlantic Meeting

Danny Lamouroux is scheduled to be here Sept. 18-19 for a Curl Atlantic meeting. A workshop for clubs may be held, along with discussions on wheelchair curling.

Phone cards

Motion: Susan moved and Roddie seconded that we eliminate them. Motion carried.

Rules review

Dave Murphy and Shirley have agreed to take on the task ensuring that the rules cover as many situations as possible, and are brought up to date.

Operations manual

Shirley has agreed to bring this manual up to date.

Canadian Seniors in Summerside

A letter will be forthcoming looking for our sanction, as is required by the CCA. It was generally agreed that the PEICA should receive a share of the profits in exchange for the sanction.

Motion: Audrey moved that we write a letter sanctioning the Seniors, but requesting \$1000 in return for training, development, provision of officials, etc. Seconded by Derek. Motion carried.

Advertise jobs not filled

There are currently vacancies in the Event Coordinator and Junior Coordinator positions. It was agreed that the Junior Coordinator position not be filled, with the development activities to be covered by the Technical Coordinator, and the events to be handled by the Event Coordinator. It was agreed that the Event Coordinator position be advertised as soon as possible.

Action: Derek and Stephen to work on this.

Meeting dates

The 3rd week of each month was proposed. No night was agreed upon.

Item VI: Next Executive meeting:

The next meeting was set for August 31st at 5:30 pm at Sport PEI.

Item VII Adjournment:

The meeting adjourned at 7:46 pm.